**5 Accomplishment Statements Assignment**

**You are provided 5 text boxes in which to submit in each a good, accomplishment-based statement. Please complete each statement, save the document as a Microsoft Word document and submit to the Dropbox.**

**Grading Criteria: For each statement the following areas are worth 2 marks, totaling 10 per statement.**

|  |  |
| --- | --- |
| **One Sentence** | Is the skill statement one sentence long? |
| **Action Word** | Has an action word been included? Is the statement active or passive? |
| **Skill Highlighted** | Has one specific skill been highlighted per statement? |
| **Specific/Example** | Has clarification or an example been given to explain the skill? |
| **Accomplishment** | Has an accomplishment been included? |

**Accomplishment Statement #1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Submission** | **Developed workplace culture at a branch of PitaPit at UBC by establishing hard-working, enthusiastic vibe and maintaining high standards for customer service.** | | | | |
| *Sentence* **/2** | | *Action*  **/2** | *Skill*  **/2** | *Example*  **/2** | *Accomplish* **/2** |
| **Feedback** |  | | | | |

**Grade: /10**

**Accomplishment Statement #2**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Submission** | **Monitored inventories for display and restocked inventories when low including preparing vegetables and proteins from the storage and maintaining food on display fresh and full.** | | | | |
| *Sentence* **/2** | | *Action*  **/2** | *Skill*  **/2** | *Example*  **/2** | *Accomplish* **/2** |
| **Feedback** |  | | | | |

**Grade: /10**

**Accomplishment Statement #3**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Submission** | **Analyzed current trend’s restaurant marketing strategies and took part in managing instagram page for the branch and in progress of aiding the team with modelling branch advertisement website.** | | | | |
| *Sentence* **/2** | | *Action*  **/2** | *Skill*  **/2** | *Example*  **/2** | *Accomplish* **/2** |
| **Feedback** |  | | | | |

**Grade: /10**

**Accomplishment Statement #4**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Submission** | **Promoted seasonal products in pitas, rice bowls, and salad bowls and paired them with best-selling toppings with drinks and cookies which increased in regular customers and orders.** | | | | |
| *Sentence* **/2** | | *Action*  **/2** | *Skill*  **/2** | *Example*  **/2** | *Accomplish* **/2** |
| **Feedback** |  | | | | |

**Grade: /10**

**Accomplishment Statement #5**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Submission** | **Guided and trained new employees at the branch to help them adapt to the new work environment and instructed them store operation and closing duties.** | | | | |
| *Sentence* **/2** | | *Action*  **/2** | *Skill*  **/2** | *Example*  **/2** | *Accomplish* **/2** |
| **Feedback** |  | | | | |

**Grade: /10**

**Overall Grade: /50**